

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
CARPINTERIA VALLEY WATER DISTRICT**

**July 25, 2007**

Vice President Van Wingerden called the regular meeting of the Board of Directors of Carpinteria Valley Water District to order at 4:00 p.m. Wednesday, July 25, 2007.

Directors Present: Lieberknecht, Roberts, Van Wingerden, Drain  
Directors Absent: Lemere  
Others Present: Charles Hamilton  
Bob McDonald  
Norma Rosales  
Omar Castro  
Suzie Lara  
Chip Wullbrandt  
Kathy Stone  
Stewart Welch  
Brad Milner

**MINUTES**

Following discussion, Director Lieberknecht moved and Director Roberts seconded the motion to approve the minutes of the June 20, 2007 Board meeting. The motion carried by a 4-0 vote.

**MONTHLY BILLS**

Following a brief overview presented by Business Manager Norma Rosales, and discussion, Director Lieberknecht moved and Director Drain seconded the motion to approve the monthly bills for the period of June 21, 2007 through July 25, 2007. Directors Van Wingerden and Lieberknecht asked questions about the personal use of telephones by staff, and following discussion, Mr. Hamilton responded that he would review the matter and bring it back to the Personnel committee for their review. The motion carried by a 4-0 vote.

**PUBLIC FORUM**

No one from the public addressed the Board.

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

**PROFESSIONAL  
SERVICES FOR  
CONSTRUCTION  
MANAGEMENT FOR  
THE UPPER RANCH  
PROJECT OF  
RANCHO MONTE  
ALEGRE, PHASE 5**

Following a presentation by District Engineer Bob McDonald, questions by Director Roberts about the reasons for the District's lead CEQA compliance role in the construction of the Upper Ranch road to the upper storage tank area and Director Roberts' disapproval of it, and further discussion, Director Lieberknecht moved and Director Roberts seconded the motion to approve the General Manager's recommendation to select the firm of Penfield & Smith to provide professional services for construction management for Phase 5 rough grading and drainage construction of the Upper Ranch Project of Rancho Monte Alegre, fully reimbursable by RMA to the District. The

motion carried by a 4-0 vote.

**AWARD OF  
CONTRACT FOR  
PHASE 5 ROUGH  
GRADING AND  
DRAINAGE  
CONSTRUCTION  
FOR UPPER RANCH  
PROJECT OF  
RANCHO MONTE  
ALEGRE**

Following a presentation by District Engineer Bob McDonald, and discussion, Director Roberts moved and Director Lieberknecht seconded the motion to approve the General Manager's recommendation for award of contract to Camarillo Engineering for Phase 5 rough grading and drainage construction of the Upper Ranch Project of Rancho Monte Alegre, fully reimbursable by RMA to the District. The motion carried by a 4-0 vote. Director Roberts requested that he be given a copy of the appropriate document that addresses the District's insurance coverage and indemnification for work done by Camarillo Engineering.

**PUBLIC HEARING  
FOR URBAN WATER  
MANAGEMENT  
PLAN 2005 UPDATE**

Following a brief overview of the reasons for the Urban Water Management Plan 2005 Update, building on the data collected and prepared by District staff for the 2004 Urban Water Management Plan Update, Vice President Van Wingerden announced the opening of the Public Hearing for the Urban Water Management Plan 2005 Update at 4:47 pm to obtain public comment. There were no comments from any member of the public, and Vice President Van Wingerden closed the Public Hearing at 4:48 pm.

**RESOLUTION NO. 850  
ADOPTING AND  
IMPLEMENTING  
THE URBAN WATER  
MANAGEMENT  
PLAN 2005 UPDATE**

Following an introduction of Brad Milner, Project Manager for Kennedy/Jenks Consultants who prepared the Plan, and discussion, and a suggestion by Director Roberts that a PDF copy of the Plan be added to the District website, Director Drain moved and Director Lieberknecht seconded the motion to approve Resolution No. 850 Adopting and Implementing the Urban Water Management Plan 2005 Update.

Roll call on Resolution No. 848 resulted as follows:

Ayes: Lieberknecht, Drain, Roberts, Van Wingerden

Nayes: None

Absent: Lemere

Abstain: None

The motion carried by a 4 – 0 vote.

**RESOLUTION NO. 851  
ESTABLISHING A  
PAYROLL ACCOUNT  
FOR THE USE OF  
THE DISTRICT;  
RESOLUTION NO. 852  
ESTABLISHING AN  
OPERATING  
ACCOUNT FOR THE  
USE OF THE  
DISTRICT;  
RESOLUTION NO. 853  
ESTABLISHING  
ACCOUNTS FOR THE**

Following brief comments by General Manger Hamilton and a brief presentation by Business Manager Norma Rosales about the decision to select Montecito Bank & Trust as the provider of District banking services, and discussion, Director Lieberknecht moved and Director Drain seconded the motion to approve Resolution No. 851 Establishing a Payroll Account for the Use of the District, Resolution No. 852 Establishing An Operating Account for the Use of the District, and Resolution No.853 Establishing Accounts for the Refunded Certificates of Participation.

Roll call on Resolutions No. 851, 852 and 853 resulted as follows:

Ayes: Lieberknecht, Drain, Roberts, Van Wingerden

Nayes: None

Absent: Lemere

**REFUNDED  
CERTIFICATES OF  
PARTICIPATION**

Abstain: None

The motion carried by a 4 – 0 vote.

**PROPOSED  
CHANGES TO RULES  
& REGULATIONS**

Following a brief description of the proposed changes to the District's Rules & Regulations, and discussion, Director Roberts moved and Director Drain seconded the motion to approve the proposed changes to the Rules & Regulations. The motion carried by a 4-0 vote.

**REPORT OF RATE  
AND BUDGET  
COMMITTEE  
MEETING**

Mr. Hamilton provided a brief summary of the agenda items discussed during the Rate and Budget Committee meeting held on July 17 2007, including the following: the District's CIP Dedication now calendared for September 19, 2007; the status of discussions with Guadalupe about a possible sale of State Water; and communications with Irvine Ranch Water District (IRWD) about Carpinteria Valley Water District's possible storage (banking) of some its State Water in an IRWD water bank. Director Lieberknecht requested that these items be specifically agendized in the main Board meeting agenda and Mr. Hamilton responded that they will be for the next regularly scheduled Board meeting.

**REPORT OF  
PERSONNEL  
COMMITTEE**

Mr. Hamilton provided a brief summary of the two agenda items discussed during the Personnel committee meeting held on July 19, 2007: the status of recruitment and applications for two vacant positions in the Field, and the roles of personnel and directors during the CIP Dedication ceremony scheduled for September 19, 2007.

**GENERAL MANAGER  
REPORTS**

**FINANCIAL -  
MONTHLY  
STATEMENTS**

Mrs. Rosales presented the monthly financial statements for the period ending June, 2007.

**OPERATIONS AND  
MAINTENANCE -  
MONTHLY REPORT**

Operations and Maintenance Manager Omar Castro presented the Operations and Maintenance report for the month of June, 2007. He also distributed copies of the Well Inspection Report prepared by Layne Christiansen Co. for the High School Well. He reported that the information leads him to the conclusion that the High School, due to corrosion, is not salvageable.

**ENGINEERING -  
WATER SUPPLY**

District Engineer Bob McDonald presented the Water Supply Report for the month of June, 2007.

**PROJECT STATUS  
REPORT**

Mr. McDonald presented the Project Status Report for the month of July, 2007.

**GENERAL**

**CERTIFICATE OF  
RECOGNITION  
FROM SANTA  
BARBARA COUNTY**

Mr. Hamilton informed the Board of Norma Rosales' receipt of a Certificate of Recognition on behalf of Mr. Hamilton at a ceremony of the Civil Grand Jury held on July 2, 2007. Mr. Hamilton was commended for his thoroughness in explaining the District's complex water delivery system to

**CIVIL GRAND JURY** the Grand Jury.

**MANAGER'S RE-ELECTION AS CHAIRMAN, CENTRAL COAST WATER AUTHORITY OPERATING COMMITTEE** Mr. Hamilton reported that he was recently re-elected as Chairman of the Central Coast Water Authority Operating Committee.

**GENERAL MANAGER PRIORITIES** Mr. Hamilton distributed copies to staff RE: "Some Priorities" listing several priorities for the new fiscal year as well as other items of concern.

**ORTEGA RESERVOIR- STATUS REPORT** Mr. Hamilton noted that the next Ortega Committee meeting is scheduled for Tuesday August 14, 2007 at noon at Montecito Water District. Copies of the May-June Progress report were distributed to Directors.

**STORAGE TANK- STATUS REPORT** Mr. Hamilton had nothing new to report on the Storage Tank Project.

**DIRECTORS REPORTS**

**CACHUMA CONSERVATION RELEASE BOARD/ CACHUMA OPERATION AND MAINTENANCE BOARD MEETINGS** Director Lieberknecht gave oral reports about the June 25, July 6, and July 23, 2007 Cachuma Conservation Release Board and Cachuma Operations and Maintenance Board meetings.

**CITY OF SANTA BARBARA WATER COMMISSION** Director Drain gave an oral report about the City of Santa Barbara Water Commission meeting held on July 9, 2007. The focus of this meeting held at the Cater Treatment Plant was on the results of the pilot studies conducted by the City to determine the best way to met new and future disinfection byproduct standards.

**NEXT MEETING** The next scheduled Board meeting will be a regular Board meeting held on August 22, 2007, at 4:00 pm in the Board meeting room at 1301 Santa Ynez Avenue.

**ADJOURNMENT** Vice President Van Wingerden declared the meeting adjourned at 6:35p.m.



Charles B. Hamilton, General Manager/Secretary