

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CARPINTERIA VALLEY WATER DISTRICT**

March 28, 2007

President Lemere called the regular meeting of the Board of Directors of Carpinteria Valley Water District to order at 4:04 p.m. Wednesday March 28, 2007.

Directors Present: Lemere, Lieberknecht, Roberts, Van Wingerden, Drain
Directors Absent: none
Others Present: Charles Hamilton
Bob McDonald
Norma Rosales
Omar Castro
Suzie Lara
Chip Wullbrandt
Scott Van Der Kar
Jeff Dinkin (arrived at 5:10 p.m.)

MINUTES

Following discussion, Director Van Wingerden moved and Director Roberts seconded the motion to approve the minutes of the March 21, 2007 Board meeting. The motion carried by a 4-0 vote. Director Drain abstained.

MONTHLY BILLS

Following a brief overview presented by Business Manager Norma Rosales, and discussion, Director Drain moved and Director Van Wingerden seconded the motion to approve the monthly bills for the period of March 1, 2007 through March 28, 2007. The motion carried by a 5- 0 vote.

PUBLIC FORUM

No one from the public addressed the Board.

OLD BUSINESS

**PROPOSED FY 07/08
BUDGET AND RATES**

Using PowerPoint, Business Manager Norma Rosales presented an overview of the Proposed 2007-2008 Fiscal Year Budget with corresponding Water Rates and Charges. Discussion focused on the causes for proposed revenue increases, proposed capital spending, and the relationship of the total budgeted amount of revenue to be collected and the coverage ratio requirements related to the District's issue of Certificates of Participation.

**NOTICE OF PUBLIC
HEARING ABOUT
PROPOSED WATER
RATES AND
CHARGES**

General Manager Hamilton presented the Notice of Public Hearing about proposed water rates and charges increases, enclosed with the board packet. He answered questions and received comments from Directors. The notice will be mailed to all customers of record and property owners of record no later than April 6, 2007.

**GENERAL MANAGER
REPORTS**

FINANCIAL -

Mrs. Rosales presented the monthly financial statements for the period

MONTHLY STATEMENTS

ending February 28, 2007.

OPERATIONS AND MAINTENANCE - MONTHLY REPORT

Operations and Maintenance Manager Omar Castro presented the Operations and Maintenance report for the month of February, 2007.

DHS INSPECTION AND ENGINEERING REPORT

Mr. Hamilton reported that this year's annual Inspection Report from the California Department of Health Services contained no requests for immediate responses. He noted that the report also noted that the level of manganese in water produced from the Lyons well now exceeds the secondary standard. Mr. Castro indicated that due to the higher levels of manganese now found in Lyons well water, the well will now be used much less often.

ENGINEERING - WATER SUPPLY

District Engineer Bob McDonald presented the Water Supply Report for the month of February, 2007.

PROJECT STATUS REPORT

Mr. McDonald presented the Project Status Report for the month of March, 2007.

AWWA DISTRIBUTION SYSTEM REHABILITATION WORKSHOP

Mr. Hamilton reported that he would provide an in-depth report at a future Board meeting about his completion of AWWA's workshop on Distribution Rehabilitation, held on March 15 and 16, 2007 in San Francisco.

EMERGENCY PREPAREDNESS

Mr. Hamilton noted that discussions are continuing between the City and the Fire District about a table top emergency exercise in the Carpinteria Valley in the fall of this year. He noted that Scott Coffman of the Fire District is also preparing to offer required FEMA training for local agency personnel.

ORTEGA RESERVOIR- STATUS REPORT

Mr. Hamilton had nothing new to report on this item.

STORAGE TANK- STATUS REPORT

Mr. McDonald reported that discussions are in progress about additional construction management costs associated with the extended construction schedule of the Storage Tank project.

CLOSED SESSION CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6

President Lemere convened the Board in closed session at 5:26 pm pursuant to Government Code Section 54957.6. District Negotiator: Jeffrey A. Dinkin; Unrepresented Employees:

Business Manager/Auditor
Operations & Maintenance Manager
District Engineer
General Manager/Secretary

DIRECTORS REPORTS

**CENTRAL COAST
WATER AUTHORITY
MEETING**

At 5:45 p.m. Director Lemere convened the Board in open session and gave an oral report about the March 22, 2007 Central Coast Water Authority Board Meeting.

**CACHUMA
CONSERVATION
RELEASE BOARD
MEETING**

Director Lieberknecht gave an oral report about the March 26, 2007 Cachuma Conservation Release Board Meeting.

**CACHUMA
OPERATION AND
MAINTENANCE
BOARD MEETING**

Director Lieberknecht gave an oral report about the March 26, 2007 Cachuma Operations and Maintenance Board Meeting.

NEW BUSINESS

**RESOLUTION NO. 844
ESTABLISHING A
DISTRICT
EMPLOYER-
EMPLOYEE
REALTIONS POLICY**

Following discussion, Director Drain moved and Director Roberts seconded the motion to adopt Resolution No. 844 Establishing a District Employer-Employee Relations Policy.

Roll call on Resolution No. 844 resulted as follows:

Ayes: Roberts, Lieberknecht, Lemere, Van Wingerden, Drain

Nayes: None

Absent: None

Abstain: None

The motion carried unanimously.

**REVISED DISTRICT
PERSONNEL
MANUAL**

Following discussion with Jeff Dinkin, Director Roberts moved and Director Van Wingerden seconded the motion to adopt a revised District Personnel Manual dated March 28, 2007. The motion carried by a 5-0 vote.

**REPORT OF CLOSED
SESSION:
CONFERENCE WITH
LABOR
NEGOTIATOR**

Following discussion Director Roberts moved and Director Drain seconded the motion to approve and authorize the President to execute Employee Agreements with the Business Manager/Auditor, District Engineer, Operations & Maintenance Manager, and the General Manager/Secretary, effective March 29, 2007. The motion carried by a 5-0 vote.

**CLOSED SESSION
CONFERENCE WITH
LABOR
NEGOTIATOR
PURSUANT TO
GOVERNMENT
CODE SECTION
54957.6**

President Lemere convened the Board in closed session at 6:30 pm pursuant to Government Code Section 54957.6. District Negotiator: Jeffrey A. Dinkin; Employee Organization: International Union of Operating Engineers, Local 12.

**FILLING OF WATER
TREATMENT/OPER-**

President Lemere reconvened the Board in open session at 6:35 pm.

**ATOR/INSTRUMENT-
ATION TECHNICIAN
POSITION**

Following discussion Director Lieberknecht moved and Director Roberts seconded the motion to approve a job description and salary range for the position of Water Treatment Operator/Instrumentation Technician, to be filled by Greg Stanford. Mr. Stanford will be placed at the 6th step of the 10 step salary range beginning March 29, 2007. The motion carried by a 5-0 vote

**ENVIRONMENTAL
CONSULTING
SERVICES OF PADRE
ASSOCIATES INC. –
STORAGE TANK**

Following discussion, Director Roberts moved and Director Van Wingerden seconded the motion to authorize the General Manager to engage the services of Padre Associates Inc. for a not to exceed cost of \$67,265, to be reimbursed to the District by Rancho Monte Alegre. The motion carried by a 5-0 vote.

**APRIL 2007 ISSUE OF
H2KNOW**

Mr. Hamilton noted that the April issue of H2KNOW would include a story about the retirement of Gabe Jaimes, and also reference an enclosed Public Hearing Notice about the proposed budget and water rates and charges increases.

NEXT MEETING

The next scheduled Board meeting will be a regular Board meeting held on April 11, 2007, at 4:00 pm in the Board meeting room at 1301 Santa Ynez Avenue.

ADJOURNMENT

President Lemere declared the meeting adjourned at 6:55 p.m.



Charles B. Hamilton, General Manager/Secretary