



AGENDA
REGULAR MEETING OF
CARPINTERIA VALLEY WATER DISTRICT
BOARD OF DIRECTORS

BOARD OF DIRECTORS

Frederick Lemere, President
Jane Van Wingenen, Vice President
Robert R. Lieberknecht
Matthew T. Roberts
James W. Drain

AT CARPINTERIA CITY HALL, CITY COUNCIL CHAMBER
5775 CARPINTERIA AVENUE, CARPINTERIA, CALIFORNIA
WEDNESDAY, JANUARY 13, 2010 AT 5:40 P.M.

GENERAL MANAGER
Charles B. Hamilton

- I. Call To Order And Pledge Of Allegiance, President Lemere.**
- II. Approval Items**

****Minutes of December 16, 2009 Board meeting.**
- III. Public Forum (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda.)**
- IV. Old Business**
 - A. Contract meter reading – status report.**
 - B. Consider General Manager’s recommendation to approve Change Order No. 6 for the Whitaker Contract (Phase 5 Roadway and Infrastructure Construction) for erosion control and SWPPP measures on Rancho Monte Alegre for and amount not to exceed \$ 28,000.00, fully reimbursable to the District by RMA.**
- V. New Business**
 - A. ** Consider report of Rate and Budget Committee meeting held at noon on January 13, 2010 (Directors Drain and Roberts).**
 - B. **Consider Fiscal Year 2011 Rate & Budget preparations and schedule.**
 - C. Consider possible COP and SRF re-financing, preparations and schedule.**
 - D. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR pursuant to Government Code Section 54957.6. District Negotiator: Jeffery A. Dinkin; Employee Organization: International Union of Operating Engineers, Local 12**

1301 Santa Ynez Avenue
Carpinteria, CA 93013
(805) 684-2816
Fax (805) 684-3170

**Indicates attachment of document to agenda packet.

**E. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Government Code Section 54956.8:**

Property: El Carro Park Parcel "2" of Parcel Map 25,135; APN 004-005-004

District Negotiator: General Manager Charles Hamilton

Negotiating Parties: Carpinteria Valley Water District and City of Carpinteria

Under Negotiation: El Carro Well Ground Lease price and terms of payment

VI. Consider Date and Items for Agenda for next regular Board meeting held on January 20, 2010 at 4:00 p.m. in the Board meeting room at 1301 Santa Ynez Avenue.

VII. Adjournment



Charles B. Hamilton, Secretary

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 4:00 p.m., January 8, 2010. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

If a person challenges the actions of the Board of Directors in court, said person may be limited to raising only those issues raised by said person or someone else at the public hearing described in the public notice, or in written correspondence delivered to the Board of Directors at, or prior to, the public hearing.

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CARPINTERIA VALLEY WATER DISTRICT**

December 16, 2009

President Lemere called the regular meeting of the Board of Directors of Carpinteria Valley Water District to order in the District Board Room at 4:00 p.m. Wednesday, December 16, 2009, and led the Board and others present in the Pledge of Allegiance.

Directors Present: Lemere, Lieberknecht, Van Wingerden, Drain, Roberts
Directors Absent: None
Others Present: Charles Hamilton
Rob McDonald
Omar Castro
Alex Keuper
Norma Rosales
Kathy Stone
Pat Nesbitt
Tom Mosby
Chris Dahlstrom
Lee Bettencourt
Brad Milner
Doug Brown

MINUTES

Following discussion, Director Van Wingerden moved and Director Drain seconded the motion to approve the minutes of the December 9, 2009 Board meeting with an addition noting the location of the meeting at City Hall. The motion carried by a 5-0 vote.

MONTHLY BILLS

Business Manager Norma Rosales presented the monthly bills for the period of November 11, 2009 through December 8, 2009. Following discussion, Director Drain moved and Director Van Wingerden seconded the motion to approve the monthly bills as presented. The motion carried by a 5-0 vote.

PUBLIC FORUM

No one from the public addressed the Board.

**OPERATIONS AND
MAINTENANCE
MONTHLY REPORT**

Operations & Maintenance Manager Omar Castro presented the O&M report for the month of December 2009 for review and comment by the Board.

**LATERAL 30 VALVE
PROJECT**

Mr. Castro also presented an overview of the Lateral 30 Valve Project including replacement and new valves to better serve the Shepard Mesa and Gobernador Canyon areas.

DIRECTOR REPORTS

**ACWA/JPIA FALL
CONFERENCE**

Director Lieberknecht gave a verbal report about the ACWA/JPIA Fall conference he attended in San Diego, November 30 – December 4, 2009.

**CACHUMA
OPERATION AND
MAINTENANCE
BOARD MEETING**

Director Lieberknecht gave a verbal report about the December 11, 2009 COMB meeting.

OLD BUSINESS

**WHITAKER
CONTRACT FOR
CONSTRUCTION OF
WATER AND
RELATED
FACILITIES TO
SERVE RANCHO
MONTE ALEGRE**

Following a brief introduction by General Manager Charles Hamilton about sufficient funds in the reserve account to continue the extension of the Whitaker contract until March 15, 2010, Director Drain moved and Director Van Wingerden seconded the motion to approve the extension of the Whitaker contract for construction and water related facilities to serve Rancho Monte Alegre until March 15, 2010. The motion carried by a 5-0 vote.

**STATUS AND
POSSIBLE ACTION
RELATED TO
PROPOSED
LAMBERT ROAD
ANNEXATION**

Following a brief discussion by Directors, including comments by Montecito General Manager Tom Mosby and Lambert Road property owner Pat Nesbitt, President Lemere directed Mr. Hamilton to respond favorably to the December 9, 2009 letter from Montecito Water District General Manager Tom Mosby, and specifically stipulate that the District's total maintenance exposure for the old mainline pipe in Lambert Road be capped at \$15,000 and that a termination date be clearly specified for the agreement and time allotted for Montecito Water District to replace the existing old pipeline.

**DISTRICT
WITHDRAWAL
FROM CACHUMA
CONSERVATION
RELEASE BOARD
JOINT POWERS
AUTHORITY**

Following a short introduction by General Manager Hamilton and discussion by Directors, Director Drain moved and Director Roberts seconded the motion to direct the General Manager to prepare and send a letter signed by President Lemere notifying the Cachuma Conservation Release Board (CCRB) of the District's decision to withdraw from CCRB, in accordance with paragraph No. 35 of the CCRB joint powers agreement, effective January 1, 2011. The motion carried by a 4-1 vote, with Director Lieberknecht voting no.

NEW BUSINESS

**RECOMMENDATION
TO ENGAGE THE
SERVICES OF BRAD
MILNER TO
PREPARE AN URBAN
WATER
MANAGEMENT
PLAN**

Following a brief introduction by District Engineer Bob McDonald relative to the need for an Urban Water Management Plan, and discussion, Director Drain moved and Director Roberts seconded the motion to engage the services of Environmental Consultant Brad Milner to prepare an Urban Water Management Plan for the District as proposed for a not to exceed cost of \$38,500, subject to the final determination by the General Manager that Mr. Milner's proposed scope of work and costs meet the District's needs, and Mr. Milner meets District insurance and legal requirements as an independent contractor. The motion carried by a 5-0 vote

**REPORT OF RATE &
BUDGET
COMMITTEE**

Mr. Hamilton reported that the Rate & Budget Committee met on December 15, 2009 to consider two items, namely, possible State Revolving Fund loan re-financing and possible changes to the District's Capital Cost Recovery fee structure. He noted that only the SRF Loan re-financing item was ready for full Board consideration at today's meeting.

**FUTURE STATE
REVOLVING FUND
(SRF) LOAN AND
CURRENT
CERTIFICATE OF
PARTICIPATION
(COP) REFINANCING
OPTION**

Business Manager Norma Rosales distributed charts and tables showing the possible changes in the schedule of District debt service collected over the next several years and beyond if a re-financing were to be undertaken by the District that would both refund \$1 million of COPs (Series 2006A) and provide \$4 million of new money to fund the District's share of the upcoming Cater Advanced Treatment Project funded by an SRF loan. Following discussion, and comments by Doug Brown of Stradling Yocca Carlson & Rauth about the way that the current debt structure places a heavier burden on current rather than future rate payers for assets with benefits that will extend out for many years beyond the shorter debt repayment schedule, President Lemere directed the General Manager to bring the matter back before the Board in conjunction with next year's Rate & Budget process.

**RESOLUTION NO. 895
CONCERNING
INVENTORY OF
DISTRICT LAND AND
AIR SPACE**

Following an introduction by General Manager Hamilton and discussion, Director Roberts moved and Director Drain seconded the motion to adopt Resolution No. 895.

Roll call on Resolution No. 895 resulted in adoption as follows:

Ayes: Roberts, Van Wingerden, Lieberknecht, Lemere, Drain

Nays: None

Absent: None

**RESOLUTION NO. 896
SUPPORTING THE
DEVELOPMENT OF
AFFORDABLE AND
LOW INCOME
HOUSING**

Following discussion Director Roberts moved and Director Van Wingerden seconded the motion to adopt Resolution No. 896.

Roll call on Resolution No. 896 resulted in adoption as follows:

Ayes: Roberts, Van Wingerden, Lieberknecht, Lemere, Drain

Nays: None

Absent: None

**PROPOSED 2010
BOARD MEETING
SCHEDULE**

Following a review of the proposed Board meeting date schedule for 2010 contained in the Board packet, President Lemere directed Mr Hamilton to revise it as needed and distribute it directly to the Directors.

**BEGA AGREEMENT
FOR
CONSTRUCTION OF
WATER FACILITIES**

Following a brief presentation by District Engineer Bob McDonald, and discussion, Director Drain moved and Director Van Wingerden seconded the motion to approve the Agreement for Construction of Water Facilities between the District and Bega-US INC. The motion carried by a 5-0 vote.

**CUSTOMER
REQUEST FOR
CREDIT**

Following a brief presentation by Business Manager Norma Rosales, and discussion, Director Drain moved and Director Van Wingerden seconded the motion to approve a credit of \$341.28 to account # 08-082233-02 pursuant to District Rule No 15 (d). The motion carried unanimously.

**GENERAL MANAGER
REPORTS**

GENERAL

**ACWA JOINT
POWERS
INSURANCE
AUTHORITY
AWARDS**

Mr. Hamilton noted that the District had received awards from the ACWA Joint Powers Insurance Authority for low "Paid Claims to Case Reserves" for its Property and Workers' Compensation Programs. President Lemere noted that the District Liability Program ranking, however, was quite low and Mr. Hamilton responded that he would investigate the cause of the low Liability Program ranking and report back to the Board at a later meeting.

**2010 STATE WATER
PROJECT TABLE A
ALLOCATION AND
CARRYOVER**

Mr. Hamilton briefly reported that the initial 2010 State Water Table A Allocation announced by the California Department of Water Resources was just 5%, due primarily to very low levels of storage throughout the system.

**EMERGENCY
OPERATIONS
CENTER TRAINING**

Mr. Hamilton reported that he participated in the City of Carpinteria's Emergency Operations Center training this morning at Fire District headquarters.

FINANCIAL

Business Manager Rosales presented the District's Monthly Statements for the month of November 2009 for Board review and discussion.

ENGINEERING

District Engineer McDonald presented the Engineering report for the month of December 2009 for Board review and comment.

WATER SUPPLY

Administrative Analyst Dr. Alex Keuper presented the Water Supply Report for the month of November 2009.

NEXT MEETING

The next scheduled Board meeting will be a regular Board meeting held on January 13, 2010, at 5:30 p.m. at Carpinteria City Hall in the Council Chambers, 5775 Carpinteria Avenue.

ADJOURNMENT

President Lemere declared the meeting adjourned at 6:30 p.m.

Charles B. Hamilton, General Manager/Secretary

AGENDA

RATE AND BUDGET COMMITTEE

**CARPINTERIA VALLEY WATER DISTRICT
1301 SANTA YNEZ AVENUE, CARPINTERIA, CALIFORNIA
WEDNESDAY, JANUARY 13, 2010 AT 12:00 NOON**

- I. CALL TO ORDER**
- II. PUBLIC FORUM (Any person may address the Rate and Budget Committee on any mater within its jurisdiction which is not on the agenda.)**
- III. OLD BUSINESS**
 - A. **Consider Fiscal Year 2011 Rate & Budget preparations and schedule**
 - B. ** Consider possible COP and SRF loan refinancing, preparations and schedule.**
 - C. Consider Capital Cost Recovery Fee methodology changes.**
- IV. NEW BUSINESS**
- V. CONSIDER DATE AND ITEMS FOR NEXT RATE AND BUDGET COMMITTEE MEETING IN THE BOARD MEETING ROOM AT 1301 SANTA YNEZ AVENUE.**
- VI. ADJOURNMENT**



____ **Charles B. Hamilton, Secretary**

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** Indicates enclosure of document with agenda.

**BUDGET PREPARATION
PROPOSITION 218 TIMELINE**

01/08/2010

Thursday, January 07, 2010

RATE & BUDGET

Internal R&B Mgmnt Mtg	Tuesday, January 19, 2010	11:00	
<i>Submit Cap & Exp detail sheets</i>	<i>Thursday, January 28, 2010</i>	<i>12:00</i>	
Internal R&B Mgmnt Mtg	Thursday, February 04, 2010	11:00	
RATE & BUDGET COMM MTG (Matt Roberts & Jim Drain)	Tuesday, February 16, 2010	12:00	
Internal R&B Mgmnt Mtg	Thursday, February 18, 2010	11:00	
RATE & BUDGET COMM MTG (Matt Roberts & Jim Drain)	Tuesday, March 02, 2010	12:00	
Internal R&B Mgmnt Mtg	Tuesday, March 09, 2010	11:00	
BOARD MEETING (City Hall)	Wednesday, March 10, 2010	5:30	Preliminary Budget
Internal R&B Mgmnt Mtg	Monday, March 15, 2010	11:00	
BOARD MEETING (District)	Wednesday, March 17, 2010	4:00	
RATE & BUDGET COMM MTG (Matt Roberts & Jim Drain)	Thursday, March 25, 2010	12:00	
PROP 218 Hearing Notice	Thursday, April 01, 2010		Notice Mailing (56-day)
Internal R&B Mgmnt Mtg	Thursday, May 06, 2010	11:00	
RATE & BUDGET COMM MTG (Matt Roberts & Jim Drain)	Thursday, May 13, 2010	12:00	
Internal R&B Mgmnt Mtg	Tuesday, May 18, 2010	11:00	
BOARD MEETING (City Hall)	Wednesday, May 26, 2010	5:30	Protest Hearing
Internal R&B Mgmnt Mtg	Wednesday, June 02, 2010	11:00	
BOARD MEETING (City Hall)	Wednesday, June 09, 2010	5:30	Budget Adoption
BOARD MEETING (District)	Wednesday, June 16, 2010	4:00	